

EARLY DISMISSAL CONTACT FORM

Date Completed: _____ Parent/Guardian Signature _____

Student: _____ Grade: _____ Teacher: _____

Sibling at PBE: _____ Grade: _____ Teacher: _____

Sibling at PBE: _____ Grade: _____ Teacher: _____

Emergency School Closing

In the event of a PRETTYBOY ELEMENTARY SCHOOL ONLY DISMISSAL

A school representative must speak directly to a parent/guardian to inform you that ONLY Prettyboy Elementary is closing and that we will be following the student's Emergency Dismissal plan as listed below. **HomeBase will not be open in the event of a Prettyboy only closing. Pine Grove has agreed to always accept those students who come to Pine Grove when there is a Prettyboy Elementary ONLY closing.**

If no one is reached to confirm dismissal, the child will remain with school personnel.

Please list your phone contacts in the order in which you would like the calls to be made. Calls are ONLY made from this list. You may add additional names and numbers to the back of this form.

PARENT/GUARDIAN CONTACT 1: Name _____

Daytime Number: _____ Cell Number: _____

CONTACT 2: Name _____ Relationship: _____

Daytime Number: _____ Cell Number: _____

CONTACT 3: Name _____ Relationship: _____

Daytime Number: _____ Cell Number: _____

County Wide Dismissal: Parents **WILL NOT** be contacted if there is a county wide closing. Children will automatically be dismissed as listed below. **CHOOSE ONLY ONE.**

Parent/Guardian/Alternative will pick up child. Child will ride bus home. Child attends Pine Grove.

HomeBase will not be open in the event of a BCPS closing.

Please remind all alternates to bring appropriate identification when picking up your children. It will be necessary for us to confirm identifications prior to releasing the child to their care.

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FOR OFFICE USE ONLY:

Date	Person Contacted	Comments	Caller's Initials

Additional Emergency Release List for Parents

NAMES OF PEOPLE I WILL ALLOW MY CHILD TO GO WITH IN CASE OF EMERGENCY:

Name: _____

Phone number: _____

Name: _____

Phone number: _____

Name: _____

Phone number: _____

Name: _____

Phone number: _____

Name: _____

Phone number: _____

Name: _____

Phone number: _____

Name: _____

Phone number: _____

Name: _____

Phone number: _____

Name: _____

Phone number: _____

Name: _____

Phone number: _____